

Dear Recipient:

### Customer's Own Materials ("COM") Policy

Kain Upholstery & Sewing will gladly accept orders using COM.

I strive to produce the same high quality workmanship whether I am providing materials or using yours.

Please be advised that if you purchase material elsewhere, you are fully responsible for the condition of those goods. I strongly recommend that you:

1. Consult with me prior to purchase to ensure the correct yardage.
2. Make sure there is adequate available yardage to complete the project and to purchase additional yardage if needed. Stuff happens.
3. Inspect your materials carefully for correct yardage, grain alignment, flaws, color variations and other imperfections. I will attempt to work around flaws but it will result in extra labor charges.
4. DO NOT FOLD decorator fabric or lining! Improper methods of fabric storage may result in permanent creases in your goods which I cannot guarantee can be removed by pressing. Fabrics should always be rolled on tubes. Additional pressing or piecing charges will apply
5. I am not responsible for yardage shortages, dye lot variations, pattern drift or misalignment, flaws, holes, tear, dirt spots, stains or fading, poor drapeability, or any undesirable outcome due to fabric imperfections. NO SHEETS or reusing worn materials.
6. An upcharge of 30% per yard workroom charge is automatically added to invoicing for COM. This covers all workroom overhead & supplies plus inspection and adjustment of cutting plans.

